



Buttershaw Business & Enterprise College
Application for Secondary School Uniform Grant
School Year 2024 – 2025

Families in receipt of Free School Meals may be eligible for a school uniform grant. If you are unsure as to whether you qualify, please read the qualifying criteria overleaf and complete the form below.

Please read the guidance notes overleaf.

Claimant's Details

If this claim is eligible for payment, a voucher will be issued for £30.00 (per entitled child) to the person named below. Please ensure that your details are written clearly.

Mr Mrs Miss Ms

Address:

Surname:

.....

Forename:

.....

Phone No:

.....

Relationship to child:

Postcode:

Child's details

First name and surname	Date of birth	Year group from Sept 2024

Declaration by Claimant: I certify that the information and evidence provided on, or with, this form is correct. I agree that Buttershaw Business & Enterprise College may make further checks to validate this claim. Any voucher received must be spent on school uniform for the child/ren named here.

Signed: **Parent/Carer** **Date:**



Guidance Notes:

- 1) Secondary school uniform grants (and free school meals) are available to children whose parents/carers receive one or more of the following support payments:
 - Income Support
 - Income Based Jobseekers Allowance
 - Income Related Employment and Support Allowance
 - Child Tax Credit with an annual income of less than £16,190, provided they are not receiving Working Tax Credit
 - The 'Guaranteed' element of the State Pension Credit
 - Working Tax Credit run-on (paid for 4 weeks after you stop qualifying for Working Tax Credit)
 - Universal Credit with an annual net earned income threshold of less than £7,400.
 - If you are an Asylum Seeker, you will need to apply directly to the school or **contact the Access Team.**
- 2) No other category of support payment or combination of Tax Credits qualifies for secondary school uniform grant.
- 3) Children must be in school from September 2024.
- 4) Only one payment can be made for the school year September 2024 to July 2025.
- 5) Applications will be accepted between 1 June 2024 and 15 July 2025.
- 6) Vouchers will be made payable to the person named as claimant overleaf.
- 7) Evidence of receipt of benefit as shown in note 1 will be required before the claim can be paid. HMRC's Tax Credit Award Notice (TC602) is the required documentation for parents to claim under the Tax Credit criteria.

Please return your validated form to school reception

For School Use Only

Checked by: _____

Validated by: _____

Voucher Number: _____